



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 3, 2026**

11:30 AM - 12:50 PM

MH-141

Present: Bono, Childers, Gradilla, Graewingholt, Jarvis, Kanel, Kleinjans, Milligan, Swarat

Absent: Wood

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

II. ANNOUNCEMENTS

- (Kanel) We need to do something about the construction trucks that are parked in faculty parking. Why aren't the people who hired them telling them where to park? Maybe give them a permit for the day to park in the special permit area.
- (Kleinjans) We still have students walking in the street on Folino. I took some pictures.
 - (Jarvis) Send the pictures to me and I will forward them to Chief Frisbee to do some enforcement. But at this point, I think we have done all the physical detouring that we can do.
- (Graewingholt) Last year, didn't we talk about not making the Friday off a thing, because faculty, staff, and students have the Monday off for their kids? I can see this being frustrating for a lot of faculty who thought this was put to bed.
 - (Bono) It's based on the number of Mondays we miss, because you need to have instructional minutes.
- Q: (Graewingholt) But didn't we change the calendar?
A: (Bono) No.
 - (Swarat) I believe in AY 2026-27, the holiday will fall on a Monday. Also, other CSU campuses don't get the day off, some campuses use that day to do other things.
 - (Jarvis) I will reach out to Sean Walker on this.
- (Kleinjans) Regarding final exams, we only have 10 minutes between the final exams and it's causing a problem because the students can't make it in 10 minutes, and it's hard for faculty that teach back-to-back classes.

III. APPROVAL OF MINUTES

- 3.1 EC Minutes 1-27-26 (draft) - *forthcoming*

IV. CHAIR'S REPORT

- The Executive Committee went into Executive Session.
- ASI reached out to me and the Provost; they wanted to meet to discuss AI. We will meet with them on the 18th to hear what they want on AI. They had no idea the faculty group was doing their stuff. We will make sure ASI attends the retreat on March 13th.

I reached out to Jon Brusckke to inform him we were planning the retreat to see if they would still need to come to Exec or if they would be ok with just attending the retreat. He said attending the retreat would be good.

Q: (Bono) Will the retreat be all day?

A: (Jarvis) I'm not sure, we are still working on it.

Q: (Kleinjans) Is this a Senate retreat or an AI retreat?

A: (Jarvis) It's a Senate retreat with the topic of AI.

- I took all the amendments we received on UPS 411.104 - Policy on Online Instruction, and I put them in my chair's report, and I emailed everybody who basically had the same amendment and connected them with each other to work on the amendments together. I also reached out to Christina Ceisel on her proposal and worked with her on language for her amendment. So, hopefully this will improve the writing on some of these amendments, and it will go a little faster.

V. STAFF REPORT

- No one took out a petition for the special election to fill the vacant Humanities Senate seat, so that vacancy will be listed in the All-University Elections.

VI. COMMITTEE LIAISON REPORTS

6.1 Faculty Development Center Committee [Graewingholt], F-1-30-26, 9:30 - 11:00 AM, Zoom

- Reviewed applications for the new AI Faculty Fellow as a group. Five applications. They utilized a rubric for scoring and ranking candidates created by Chair Bettez. It was a priority for the committee that the fellow have a balanced, informed, and critical perspective in order to support the range of faculty feelings on AI in this moment. It was noted that as a year-long renewable fellowship, the focus for the role may change over time. Kathleen Preston mentioned fellows have the independence and flexibility to 'choose their own adventure' as they work towards meeting the goals and objectives of the position. Vote for this year's fellow was unanimous. The group agreed that those who had strong applications should be encouraged to join the faculty learning community and consider applying again in the future.
- Update from Kathleen Preston: FDC Prospectus Prep workshop is upcoming. The Winter Retreat for department chairs included visits from President Rochon, Dr. Doss, Dr. Patience Bryant, the Provost and Deputy Provost. Chairs Leadership Academy in the fall was a success, will continue this series in the spring. Mentor Connex will soon have representation from every college on campus, including the library. FEID Award call coming soon, including two support workshops in February. Application deadline March 9th. Teaching for Social Justice Conference is next Friday 2/6 in PLN-130, and the WAC Liaisons AI and Academia Conference is 2/20 in Pollak Library. Guidance is available for faculty in creating their required generative AI policy for their syllabus, available on the FDC website.
- February won't have a meeting of this group due to calendar timing but will convene in March.

6.2 Faculty Affairs Committee [Jarvis], F-1-30-26, 10:00 AM - 12:00 PM, MH-141

- Quorum reached.
- Discussed 210.001, passed.
- Approved minutes.
- Opened discussion of 210.000, discussing president's veto and what is permissible with CBA.

6.3 General Education Review Committee [Childers], F-1-30-26, 2:00 - 4:00 PM, PLS-299

- Meeting cancelled.

VII. UNFINISHED BUSINESS

7.1 Revisions to UPS 100.015 - Review and Revision of University Policy Statements

1. Guidelines for UPS Review and Revision

- (Jarvis) Line 39: change "principle" to "guidelines".
- (Kleinjans) Lines 23-23: delete that sentence.
- (Jarvis) Line 39: delete the wording "are encouraged to" and replace with "shall".
- (Kleinjans) Lines 60-61: delete the sentence.
- (Bono) Line 58: delete the word "shall" and replace with "should".
- (Jarvis) Line 94: delete wording "if the response to the guidelines is unclear or incomplete".
- (Swarat) Line 84: add the word "applicable".
- (Childers) Line 40: delete the word "should" and replace it with "shall".
- (Childers) Line 41: delete the word "shall" and replace it with "should".
- (Kleinjans) Line 44: delete the word "elevate" and replace it with "consider".
- (Kleinjans) Line 45: delete the word "consider".
- This document will be added to the next AS agenda a new business item.

7.2 Revisions to UPS 411.400 - Educator Preparation

- Exec continued to discuss this document.

Suggestion:

Get clarification from Dean Kirtman and then continue the discussion at the next Exec meeting.

7.3 Revisions to UPS 650.000 - Intramural Research Grants

VIII. NEW BUSINESS

8.1 Request for Action on LLM/AI Policies - (Discussion Item)

8.2 New Program Proposals Fall 25

- This will be added to the AS agenda a consent calendar item.

8.3 Revisions to UPS 103.004 - Computing Resources Use Policy

8.4 Revisions to UPS 300.002 - Academic Advising Policy

8.5 Revisions to UPS 300.030 - Academic Appeals

8.6 UPS 300.021 - Academic Dishonesty - (Discussion Item)

1. Memorandum - UPS 300.021

8.7 Senate Forum - WordPress - (Discussion Item)

8.8 Memorandum ASD 25-114 Recission of UPS 230.000 - Reaffirmation of Statement of Professional Responsibility

- Exec discussed the memo sent out from the President.

8.9 Election of Appeals Panel Members - (Discussion Item)

IX. URGENT BUSINESS

X. ADJOURNMENT

- Meeting adjourned at 12:50 pm.